



## **CONDITIONAL/SPECIAL USE SUBMITTAL REQUIREMENTS**

A conditional use or special use permit may be granted by the hearing examiner, after public hearing and review. The hearing examiner shall impose all requirements for such use, as prescribed in this title and or conditions and safeguards as are necessary to secure adequate protection for the locality in which the use is to be permitted.

### **Submittal Requirements:**

- Completed Master Planning Application
  
- Four (4) copies of a Narrative answering the following questions. The applicant is responsible to demonstrate why the application should be approved.
  1. Describe the use intended and the current use of the property.
  2. Is the Conditional/Special Use intended for the entire property?
  3. Please state why you believe that the use will cause no unreasonable adverse effects on the environment, other uses in the area, or neighboring residents.
  4. List any measures you have planned to reduce impacts on the surrounding area.
  
- \$800 permit fee and \$1000 deposit